

County of Sullivan, NH

Type of meeting: Board of Commissioners Regular Business Meeting Minutes
Date | Time: Monday, July 15, 2013, 3:00 PM
Place: Unity, NH – County Complex, Sullivan County Health Care, Recreation Room, 5 Nursing Home Drive, 03743

Attendees: Commissioners Jeffrey Barrette – Chair, Bennie Nelson – Vice Chair and Ethel Jarvis – Clerk, Greg Chanis – County Manager, Ted Purdy – Sullivan County Health Care Administrator, John Cressy – Facilities & Operations Director, Sherrie Curtis – Human Services Coordinator, and Sharon Callum – Administrative Assistant | Minutes Taker.

Public Attendees: John Cloutier – Delegation Chair | District 10, Jim Grenier – Executive Finance Committee Member | District 7, Archie Mountain – Eagle Times Report, and Gayle Herington – 99.7 WNTK.

3:11 PM The Chair, Jeff Barrette, opened the meeting and led all in the *Pledge of Allegiance*.

Agenda Item No. 1. Sullivan County Health Care Administrator's Report

Agenda Item No. 1.a. Census

Mr. Purdy reviewed the following reports [Appendix A.1-6]

- ✓ Medicare, Private, Medicaid, HCBC (Respite), Managed Care, Medicare B Revenue: this is the last report for FY13 data and draft; they have an approximate \$40,000 negative variance for the month.
- ✓ Revenue Review thru 6/30/2013: Medicaid Assessment is calculated as three (3) payments, with another payment pending - should be \$10,000 – \$20,000 either way; ProShare came in close at 2.181Milion that created the positive variance; due to long term standing Medicare is increasing; won't have penalty on bed tax next year, which will impact ProShare; 2% sequestration for Medicare Part B has kicked in.
- ✓ Sullivan County Nursing Home Quarterly Resident Census: 136.4 Avg Census, which is higher than last year; 131 patients through July 14th with 2 skilled and 1 private.
- ✓ Summary Admission / Discharge Report for June: 8 admissions and 6 discharges
- ✓ Summary Admission / Discharge Report 7/1/2012 – 6/30/2013: 115 admissions and 116 discharges.
- ✓ Interim Aged Analysis

Mr. Purdy will bring updated write offs to next meeting. Barrette requested write offs viewed every six months, suggesting to do so in April and October. Purdy noted, they are working on a large account with an attorney; SCHC final shows approximately, \$189,000-\$200,000 under budget. Chanis indicated the allowance for bad debt has been shrinking for, at least, two to three years in a row, and is reflected in the balance sheet.

Agenda Item No. 1.b Staffing

No key positions available. Mr. Purdy noted, Cindy Brady has made a nice addition to SCHC. Purdy confirmed there is a little bit of agency use for vacation coverage. Nelson stated he'd rather see some agency vs. staff doing 'double' shifts.

Agenda Item No. 2. Department of Corrections Superintendent Report

Agenda Item No. 2.a. Population Census Review

Mr. Chanis noted Supt. Cunningham and Capt. Roberts were unable to attend today's meeting. The *July 15th Daily Report from Sgt. Coughlan* was distributed [Appendix B].

Agenda Item No. 3. County Managers' Report, Greg Chanis

Agenda Item No. 3.a. FY '13 End of Year Financial Update

No report printed as it's the end of the fiscal year, the report would be inaccurate as they've left accounts open to do end-of-year payables and receivables. Things look good in large part to the ProShare payment. He anticipates an increase in Fund Balance close to \$1.5 to \$1.7 million - another good year.

Agenda Item No. 3.b. Biomass Project Update

Mr. Cressy noted work is progressing; underground piping work in progress – they are starting to dig towards the DOC to get the steam lines in; the main floor is being poured this week; anticipate delivery of the boiler – on 4 tractor trailers - next week; the building should go up in about three (3) weeks – the material is here for the building; weather has not held things up too much. Mr. Chanis noted, the anticipated completion date was September 30th, they expect Woodard and Curran will request a no cost extension, due to rain issues, with the completion date moved to 10/30/13 - this opens negotiation flexibility for extras.

Agenda Item No. 4. Commissioners' Report

Agenda Item No. 4.a. Old business
None.

Agenda Item No. 4.b.i. New business: Upper Valley Lake Sunapee Regional Planning Commission Membership Dues Request

Comm. Jarvis noted most all towns join and feel doing so through the County is redundancy. She questioned how the County would use them. Comm. Barrette pointed out the County dues are lower than member towns; concurred there is a redundancy, which is why he did not want to join for the last few years. Comm. Nelson noted previous rationale - if something 'hits the fan' it gives us a seat at the table for not much money; UVLSRPC is targeted more towards road development, for example. Chair requested input from the State Delegates in the audience, confirmed he represented the County in 2006 and spearheaded the process to remove the membership dues from the County budget – he feels it's more urban planning and growth development. Rep. Grenier noted his opinion, based on familiarity of what they have done in his town, what they do is geared more towards town government; unless they feel a need to pay the membership he'd respect their decision either way. Rep. Cloutier supported the Commissioners not paying for the membership. He asked if all towns paid dues. Barrette will find out which towns paid. A brief discussion commenced. The Chair tabled further discussions and will return to their next meeting with data.

Agenda Item No. 4.b.ii New Business: NACo Dental Discount Program Webinar
Chanis will suggest to Liz Hennig, Jessica Rosman, and Sam Fletcher to participate in the July 31st 2 p.m. webinar.

Agenda Item No. 4.b.iii. New Business FY 2013 Annual Report – Decide on author and Dedication

Comm. Barrette confirmed he'd write the report for the Commissioners. A list of ideas for the dedication of report will be given to the Board at their next meeting.

Commissioner Barrette announced County Manager Greg Chanis would be leaving, accepting a new position, and read out loud the following:

"It is with great sadness that the Commissioners have to announce today that our County manager Greg Chanis will be leaving Sullivan County. Greg's contributions to this county have been many. He helped to guide us through our financial troubles in the beginning, to the construction of community corrections center, the creation of a capital reserve and the current biomass project, proving that forward progress is possible with the right financial footing and a vision for the future. Greg will be sorely missed by colleagues both in and out of the county. He certainly left us in a better place than when he took the position. We, the Commissioners, are currently weighing options for filling the position. The county's risk management provider has been contacted and will play a key role in the discussions as we move through the process. We all wish Greg the same success in his future endeavors that he has had here in Sullivan County."

Agenda Item No. 5. Public Participation

Gail Hedrington noted she is sad to hear the announcement and asked about the process to find a replacement. Barrette noted the Board is working on that now; the last time they had to advertise was in 2003 and when Mr. Gil de Rubio left, he was replaced by Mr. Chanis as Interim Manager, who later became the Manager; they'll hold several meetings to discuss the vacancy and selection process. Nelson noted the NH Municipal Association helped the County find the Manager in 2003 and consultants assisted with finding the Administrator for the nursing home. Barrette indicated Primex – the County's liability insurer – will be assisting with the process.

Rep. Cloutier stated he enjoyed working with Mr. Chanis, he will be sorely missed and wished him luck in his new position. He noted the Delegation will work with the Commissioners on the hiring process.

Rep. Grenier expressed disappointment for the County; he's attended all meetings except one and it will be hard for him since so many of his constituents have praised the work of Chanis and the Commissioners, *'good things can never last forever and we adjust'*. After August 8th, he'll do a wrap of session to discuss budget and bills sponsored, and effects on the County budget. He noted the Manager and Commissioners budget efforts allowed the Delegation to make the necessary adjustments in revenue and hopes they realize the Delegation appreciates the budget they brought forth. Barrette confirmed they try to be conservative, appreciates the recognition and their willingness to convey that to people.

4:00 Ms. Curtis left the room.

Agenda Item No. 6. Meeting Minutes Review

Agenda Item No. 6.a. Feb. 19th 2013 4:30 Executive Session – Review only as already permanently sealed

4:01 Motion: to approve and remain permanently sealed the Feb 19th, 2013 4:30 meeting minutes. Made by: Barrette. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 6.b. June 17, 2013 Public Meeting Minutes

4:01 Motion: to approve the June 17th, 2013 minutes as printed. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

Agenda Item No. 6.c. June 17, 2013 4:05 PM Executive Session

Agenda Item No. 6.d. July 9th, 2013 4:07 PM Executive Session

4:02 Motion: to approve and release the June 17th 4:05 p.m. and July 9th 4:07 executive session minutes. Made by: Nelson. Seconded: Jarvis. Voice vote: All in favor.

Agenda Item No. 6.e. July 9th 3:25 p.m. Executive Session

4:02 Motion: to approve and release the July 9th 3:25 pm Executive Session minutes. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

Non Agenda Item January 15th, 2013 4:01PM Executive Session Minutes

4:05 Motion: to release the 1/15/13 4:01 Executive Session Minutes. Made by: Seconded by: Jarvis. Voice vote: All in favor.

Non Agenda Item January 15th 4:07PM Executive Session & June 3rd, 2013 3:35PM Executive Session Minutes

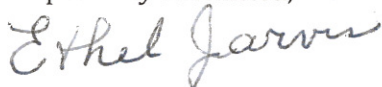
Keep both sealed until matter resolved.

Non Agenda Item June 3rd, 2013 3:59PM Executive Session Minutes

4:06 Motion: to release the June 3:59 Executive Session minutes, tomorrow afternoon. Made by: Nelson. Seconded by: Jarvis. Voice vote: All in favor.

4:07 Motion made to adjourn. Made by: Jarvis. Seconded by: Nelson. Voice vote: All in favor.

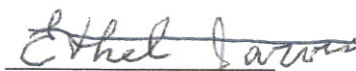
Respectfully submitted,



Ethel Jarvis, Clerk
Board of Commissioners

EJ/sjc

Date minutes approved:


Sept. 12, 2013



Monday July 15th, 2013
3:00 PM Regular Business Meeting
Sullivan County NH, Board of Commissioners

AGENDA

Meeting Location: Unity County Complex

Sullivan County Health Care Facility – Frank Smith Living Room – 1st Floor
MapQuest/Google Address: 5 Nursing Home Drive, Claremont, NH 03743

- | | | |
|-------------------|----|---|
| 3:00 PM – 3:20 PM | 1. | Sullivan County Health Care Administrator's Report, <i>Ted Purdy</i> <ul style="list-style-type: none">a. Census Reviewb. Staffing Update |
| 3:20 PM – 3:40 PM | 2. | Department of Corrections Superintendent's Report, <i>Ross L. Cunningham</i> <ul style="list-style-type: none">a. Population Census Reviewb. Staffing Update |
| 3:40 PM – 4:00 PM | 3. | County Manager's Report, <i>Greg Chanis</i> <ul style="list-style-type: none">a. FY '13 End of Year Financial Updateb. Biomass Project Updatec. Any other old or new business |
| 4:00 PM – 4:20 PM | 4. | Commissioners' Report <ul style="list-style-type: none">a. Old Businessb. New Business<ul style="list-style-type: none">i. UVLSRPC Membership Dues Requestii. NACo Dental Discount Program Webinar – July 31st 2 p.m. – 3 p.m. ESTiii. FY13 County Annual Report: Decide on author and Dedication of |
| 4:20 PM – 4:35 PM | 5. | Public Participation |
| 4:35 PM – 4:40 PM | 6. | Meeting Minutes Review <ul style="list-style-type: none">a. Feb. 19th 4:30 Executive Session (Review only / Already Permanently Sealed)b. June 17th Public Meeting Minutesc. June 17th 4:05 PM Executive Session Meeting Minutesd. July 9th Public Meeting Minutese. July 9th Executive Sessions Meeting Minutes |
| 4:40 PM | 7. | Adjourn meeting |

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.



Upcoming Events / Meetings:

Jul 16th Tue.

County Delegation Meeting

Time: 8:30 AM

Place: Newport, NH – 14 Main Street 03773

Jul 17th Wed.

At Risk Youth Integration Meeting

Time: 2:00 PM

Place: Claremont, NH – Moody Building

Jul 24th Wed.

Public Health Network RCC Meeting

Time: 8:30 AM

Place: Newport, NH – 14 Main Street

Jul 26th Fri.

**American Red Cross Blood Drive – Hosted by
Sullivan County Health Care**

Time: 11 AM – 4 PM

Place: Unity, NH – 5 Nursing Home Drive,
Ahern Building

Aug 2nd Fri.

NHAC Executive Council Meeting

Time: 10 AM

Place: Concord, NH – Primex Building

Aug 2nd Fri.

Conservation District Committee Meeting

Time: 2 PM

Place: Unity, NH – 5 Nursing Home Drive,
Ahern Building

Aug 5th Mon.

County Board of Commissioners Meeting

Time: 3 PM

Place: Newport, NH – 14 Main Street, County
Commissioners Conference Room

Aug 5th – 9th

**County Auditors Performing Fiscal Year Ending
June 30, 2013 Audit Work**

Aug 15th Thu.

Sullivan County Master Gardeners Meeting

Time: 3 PM

Place: Unity, NH – 5 Nursing Home Drive,
Ahern Building

JUN 2013

30

MEDICARE B REVENUE							
	ACTUAL		Jun 2013 Actual		BUDGETED		VARIANCE
	\$46,650.09		\$60,298.49		\$43,203.37		\$17,095.12
	\$796,281.54		\$744,443.27		\$784,344.37		
TOTAL MONTHLY REVENUE VARIANCE							(\$39,901.10)

-\$39,901.10

Revenue Review thru 6/30/2013

DRAFT

	Annual Budget	365 Days YTD Budget	YTD	Variance	
Medicaid	5,781,491	5,781,491	5,795,521	14,030	
Private	1,675,350	1,675,350	1,666,112	(9,238)	
Insurance/Managed Care	20,000	20,000	95,913	75,913	
Respite (HCBC)	5,000	5,000	5,644	644	
Medicaid Assessment	1,418,025	1,063,519	1,027,374	(36,145)	Paid quarterly (3 payments made)
Medicare Part B (Total)	525,641	525,641	520,773	(4,868)	
Medicare Part A	1,560,375	1,560,375	1,411,225	(149,150)	
Proshare	1,012,875	1,012,875	2,181,558	1,168,683	Paid at end of FY
Net Variance from Operations		11,644,251	12,704,119	1,059,869	
Variance without Proshare				(108,814)	
Misc Income	15,000	15,000	64,037	49,037	
Laundry	112,000	112,000	75,604	(36,396)	
Cafeteria	15,000	15,000	27,545	12,545	
Meals	339,164	339,164	340,314	1,150	
YTD Variance	12,479,921	12,125,415	13,211,618	1,086,203	

Sullivan County Nursing Home
Quarterly Resident Census

Resident Census - FY 13

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPIRE		CARE		DAYS		FILLED	
Jul-12	4836	3331	77.68%	581	13.55%	339	7.91%	5	0.12%	29	0.68%	3	0.07%	4288	88.67%
Aug-12	4836	3400	79.35%	607	14.17%	265	6.18%	7	0.16%	6	0.14%	0	0.00%	4285	88.61%
Sep-12	4680	3199	80.54%	580	14.60%	188	4.73%	0	0.00%	0	0.00%	5	0.13%	3972	84.87%
1ST QUARTER	14,352	9,930	79.16%	1,768	14.09%	792	6.31%	12	0.10%	35	0.28%	8	0.06%	12,545	87.41%
Oct-12	4836	3319	79.17%	606	14.46%	252	6.01%	0	0.00%	13	0.31%	2	0.05%	4192	86.68%
Nov-12	4680	3333	78.65%	557	13.14%	298	7.03%	5	0.12%	40	0.94%	5	0.12%	4238	90.56%
Dec-12	4836	3354	78.25%	607	14.16%	320	7.47%	2	0.05%	1	0.02%	2	0.05%	4286	88.63%
2ND QUARTER	14,352	10,006	78.69%	1,770	13.92%	870	6.84%	7	0.06%	54	0.42%	9	0.07%	12,716	88.60%
Jan-13	4836	3282	78.03%	622	14.79%	301	7.16%	0	0.00%	0	0.00%	1	0.02%	4206	86.97%
Feb-13	4368	3082	79.31%	551	14.18%	253	6.51%	0	0.00%	0	0.00%	0	0.00%	3886	88.97%
Mar-13	4836	3462	81.96%	542	12.83%	220	5.21%	0	0.00%	0	0.00%	0	0.00%	4224	87.34%
3RD QUARTER	14,040	9,826	79.78%	1,715	13.92%	774	6.28%	0	0.00%	0	0.00%	1	0.01%	12,316	87.72%
Apr-13	4680	3406	83.42%	461	11.29%	189	4.63%	0	0.00%	26	0.64%	1	0.02%	4083	87.24%
May-13	4836	3424	83.27%	486	11.82%	163	3.96%	6	0.15%	31	0.75%	2	0.05%	4112	85.03%
Jun-13	4680	3360	84.00%	491	12.28%	123	3.08%	0	0.00%	25	0.63%	1	0.03%	4000	85.47%
4TH QUARTER	14,196	10,190	83.56%	1,438	11.79%	475	3.89%	6	0.05%	82	0.67%	4	0.03%	12,195	85.90%
FY '12 TOTAL	56,940	39,952	80.27%	6,691	13.44%	2,911	5.85%	25	0.05%	171	0.34%	22	0.04%	49,772	87.41%
YTD AVG.		109.5		18.3		8.0		0.1		0.5		0.1		136.4	

Avg
Census

136.4

(2-pvt leave)

138.2

(1-pvt leave)

136.8

134.0

Resident Census - FY 12

	TOTAL DAYS	MEDICAID		PRIVATE		SKILLED		HCBC		MANAGED		LEAVE		TOTAL DAYS	
	AVAILABLE	DAYS		DAYS		DAYS		RESPIRE		CARE		DAYS		FILLED	
Jul-11	4836	3589	85.60%	483	11.52%	112	2.67%	7	0.17%	0	0.00%	2	0.05%	4193	86.70%
Aug-11	4836	3626	87.21%	494	11.88%	30	0.72%	5	0.12%	0	0.00%	3	0.07%	4158	85.98%
Sep-11	4680	3462	87.12%	419	10.54%	89	2.24%	0	0.00%	0	0.00%	4	0.10%	3974	84.91%
1ST QUARTER	14,352	10,677	86.63%	1,396	11.33%	231	1.87%	12	0.10%	0	0.00%	9	0.07%	12,325	85.88%
Oct-11	4836	3512	82.83%	432	10.19%	294	6.93%	0	0.00%	0	0.00%	2	0.05%	4240	87.68%
Nov-11	4680	3380	81.98%	409	9.92%	333	8.08%	0	0.00%	0	0.00%	1	0.02%	4123	88.10%
Dec-11	4836	3526	82.29%	417	9.73%	340	7.93%	0	0.00%	0	0.00%	2	0.05%	4285	88.61%
2ND QUARTER	14,352	10,418	82.37%	1,258	9.95%	967	7.65%	0	0.00%	0	0.00%	5	0.04%	12,648	88.13%
Jan-12	4836	3491	83.32%	414	9.88%	273	6.52%	0	0.00%	12	0.29%	0	0.00%	4190	86.64%
Feb-12	4524	3272	82.96%	431	10.93%	239	6.06%	0	0.00%	0	0.00%	2	0.05%	3944	87.18%
Mar-12	4836	3413	80.61%	544	12.85%	252	5.95%	6	0.14%	16	0.38%	3	0.07%	4234	87.55%
3RD QUARTER	14,196	10,176	82.28%	1,389	11.23%	764	6.18%	6	0.05%	28	0.23%	15	0.04%	12,368	87.12%
Apr-12	4680	3248	80.72%	513	12.75%	230	5.72%	0	0.00%	30	0.75%	3	0.07%	4024	85.98%
May-12	4836	3333	80.49%	539	13.02%	236	5.70%	0	0.00%	31	0.75%	2	0.05%	4141	85.63%
Jun-12	4680	3110	76.77%	577	14.24%	332	8.20%	0	0.00%	30	0.74%	2	0.05%	4051	86.56%
4TH QUARTER	14,196	9,691	79.33%	1,629	13.34%	798	6.54%	0	0.00%	91	0.74%	7	0.06%	12,216	86.05%
FY '12 TOTAL	57,096	40,962	82.66%	5,672	11.45%	2,760	5.57%	18	0.04%	119	0.24%	26	0.05%	49,557	86.80%
YTD AVG.		111.9		15.5		7.5		0.0		0.3		0.1		135.4	

Avg
Census

134.0

137.5

12-MRA Repl.

135.9

CI

CI

CI

CI

134.2

A4.

Note: This report includes only the selection criteria listed below.

Effective Date From 6/1/2013 Thru 6/30/2013

Status: All

Sort: AR Type

Summary Admission / Discharge Report

Sullivan County Health Care (SC)

Admissions (Includes Readmits)

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07/05/2013 1:54 PM

RI6300B

<i>A/R Type</i>	<i>From/To</i>	<i>Admissions</i>	<i>Readmits</i>	<i>Discharges</i>
INS	HM Home	0	0	1
	HP Hospital	1	0	0
	<i>INS Subtotal</i>	1	0	1
MCD	HM Home	0	1	2
	HP Hospital	0	1	2
	<i>MCD Subtotal</i>	0	2	4
MRA	20 Expired in Facility	0	0	1
	5 Acute care hospital	1	0	0
	HP Hospital	2	1	0
	<i>MRA Subtotal</i>	3	1	1
PVT	5 Acute care hospital	1	0	0
	HP Hospital	0	0	0
	<i>PVT Subtotal</i>	1	0	0
	<i>Total</i>	5	3	6

AS

Note: This report includes only the selection criteria listed below.
 Effective Date From 7/1/2012 Thru 6/30/2013
 Status: All
 Sort: AR Type

Summary Admission / Discharge Report

Sullivan County Health Care (SC)
 Admissions (Includes Readmits)

Page 1 of 2
 07/10/2013 1:54 PM
 RI6300B

A/R Type	From/To	Admissions	Readmits	Discharges
HCB	HM Home	1	2	4
	HP Hospital	0	1	0
	HCB Subtotal	1	3	4
INS	HM Home	0	0	2
	HP Hospital	3	1	1
	INS Subtotal	3	1	3
MCD	1 Private home/apartme	1	0	0
	2 Private home/apartme	2	0	0
	20 Expired in Facility	0	0	21
	4 Nursing home	1	0	0
	5 Acute care hospital	1	0	0
	AL Assisted Living	3	1	0
	EX Expired	0	0	6
	HM Home	3	2	5
	HP Hospital	1	12	32
	NH Nursing Home	1	0	0
	MCD Subtotal	13	15	64
MRA	1 Private home/apartme	0	0	0
	20 Expired in Facility	0	0	5
	5 Acute care hospital	5	0	0
	EX Expired	0	0	1
	HM Home	0	1	12
	HP Hospital	29	30	7
	NH Nursing Home	1	1	3
	MRA Subtotal	35	32	28
PVT	1 Private home/apartme	1	0	0
	20 Expired in Facility	0	0	5
	4 Nursing home	1	0	0
	5 Acute care hospital	2	0	0
	AL Assisted Living	2	0	0
	EX Expired	0	0	2
	HM Home	1	0	2
	HP Hospital	1	2	8
	NH Nursing Home	1	0	0
	PVT Subtotal	9	2	17
MRP	HP Hospital	1	0	0
	MRP Subtotal	1	0	0
Total		62	53	116

AL

Interim Aged Analysis
Sullivan County Health Care (SC)
For the Month of June, 2013

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7/15/2013 10:40AM
AR6200B

Resident (Res #)(Discharge Date)

<i>Type Balance</i>	<i>Jun</i>	<i>May</i>	<i>Apr</i>	<i>Mar</i>	<i>Feb</i>	<i>Jan</i>	<i>Dec</i>	<i>Nov</i>	<i>Oct</i>	<i>Sep</i>	<i>Aug</i>	<i>Jul</i>	<i>Jun</i>	<i>Balance</i>
Interim Aged Analysis Summary														
HCB		961.92					320.64	801.60			1,122.24	801.60	690.08-	3,317.92
INS	15,490.00	7,157.81	1,868.27	2,847.58	1,824.94	5,475.72	4,162.65	19,830.78	4,220.03	7,911.78	4,572.11	701.91	8,844.79	84,908.37
MCD	380,601.57	18,562.10	11,365.73	28,211.33	14,407.73	7,220.42	3,497.79	2,545.51-	2,120.61	1,854.25	585.61	340.54	8,620.30	474,842.47
MRA	44,967.18	23,973.67	15,162.23	5,435.28	12,023.39	6,678.34	6,469.09	722.41-	6,768.23	1,549.68	1,373.34-	12.83	4,337.68-	116,606.49
MRB		15,123.72	8,541.37	4,960.60	4,745.79	1,816.05	7,385.89	4,078.68	4,802.04	65.43		19.44	1,465.71-	50,073.30
MXA	213.00	8,642.71	15,298.11	15,337.71	12,903.00	4,876.50	5,399.45	3,572.50	4,079.21	2,991.00		1,747.00	3,334.34-	71,725.85
MXB		7,732.10	2,426.40	2,720.62	2,876.47	1,346.15	1,487.63	1,634.19	1,419.32	106.28	50.55	168.50	3,194.40-	18,773.81
PVT	45,045.54	17,975.66	24,933.40	3,692.60	7,444.00	11,267.44	12,350.09	14,509.70	17,301.83	12,385.20	14,806.59	16,293.86	122,611.67	320,617.58
RES	2,309.26	381.84-	56.67-	633.45	268.30	7.36	1,508.21	4,612.35	4,414.40	5,792.74	4,940.34	2,171.88	31,674.36	57,894.14
MRP	2,438.56	18,898.84	15,850.64											37,188.04
	491,065.11	118,646.69	95,389.48	63,839.17	56,493.62	38,687.98	42,581.44	45,771.88	45,125.67	32,656.36	24,704.10	22,257.56	158,728.91	1,235,947.97
	40%	10%	8%	5%	5%	3%	3%	4%	4%	3%	2%	2%	13%	100%



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Sgt. Coughlan Date: July 15th, 2013
Subject: Daily Report At: Classification Department
To: Superintendent Ross L. Cunningham

POPULATION DATA:

House of Corrections	Pre-Trial Inmates	Protective Custody	Home Confinement
Male – 41	Male – 24	Male – 0	Male - 5
Female – 11	Female – 4	Female – 0	Female - 3

Total In-House Population: 80 (Home Confinement – 8)

In-House Population on 7/15/2012– 90

Unit Breakdown *(included in the above count):*

Unit 1 – 26	Male Flex – 6	Female Flex – 4
Unit 2 – 6	Male Treatment – 6	Female Treatment – 3
Unit 3 – 15	Male Work Release – 10	Female Work Release – 1
OBS – 3		

Jail Total: 50

CCC Total: 30

CENSUS DATA:

Cheshire Cty	Belknap Cty	Strafford Cty	Weekender
Male – 0	Male – 0	Male – 0	Male - 1
Female – 0	Female – 0	Female – 0	Female - 0
Hillsbor. Cty	NHSP/SPU/VTSP	Merrimack Cty	Furlough
Male – 1	Male – 10	Male – 5	Male - 0
Female – 0	Female – 1	Female – 0	Female - 0

Total Census Population: 103

Census Population on 7/15/2012– 106

Individuals Housed at SCDOC for other Facilities:

Individuals seen by P&P prior to release:

3 Males from NHSP

2 Females from Rockingham County DOC

1 Male from Cheshire County DOC

Pre-Trial Services Program – Total: 11

Male – 10

Females - 1

Sharon Callum

From: Andrew Goldschmidt <agoldschmidt@naco.org>
Sent: Thursday, June 20, 2013 3:58 PM
To: sharonjc@sullivancountynh.gov
Subject: NACo Dental Discount Program Webinar—July 31st—2 p.m. to 3p.m. EST

Dear Sharon,

I hope you will attend!

NACo Dental Discount Program Webinar—July 31st—2 p.m. to 3p.m. EST

Dramatic Savings for Your County's Residents

NACo offers a discount dental card program exclusively for member counties. The program provides 5% to 50% savings on most dental procedures including routine checkups, cleanings, dentures, root canals, crowns and more. This plan is not insurance, but is a discount plan where everyone is accepted with unlimited use. Hear a presentation from key NACo staff and representatives of the program administrator, Careington Intl. Corporation on how you can easily implement this program to help your county's residents and employees with their dental needs. Only 47% of county residents nationwide have dental insurance, and many with insurance still have uncovered services. Your residents and employees will thank you for implementing this great NACo exclusive member benefit program.

- Learn about NACo's new Dental Discount Program specifics and how to easily implement the program in a member county.
- Learn about the turn-key resources available to participating member counties to facilitate a successful dental program for your county's residents.

Sign up now at naco.org/dentalwebinar

For more information on the program, call NACo toll free at 1-888-407-NACo (6226) and ask for "membership" or go to www.naco.org/dentalprogram

P.S. Additional discount medical services will be available over the next couple of months so stay tuned for more information!



Upper Valley Lake Sunapee
Regional Planning Commission

COPY

September 26, 2012

Sullivan County
14 Main Street
Newport, NH 03773

Greetings,

The Commission voted at its August meeting and approved membership dues for the FY2014 year. The County of Sullivan membership dues for the next fiscal year, July 1, 2013 through June 30, 2014 will be \$765.23. We hope that you have seen the emergence of services and assistance in the Commission that is improving the region. We continue to support and advance your local efforts.

It has been an exciting year that has availed new opportunities for the Upper Valley Lake Sunapee Regional Planning Commission (Commission). An Annual Report that you can include in your Annual Town Report will be forthcoming. A copy of our yearly audit will be available on our website later this fall; if you wish to see a copy sooner, please contact your appointed Commissioner or give us a call.

Municipal and County dues continue to be a decreasing percentage of the Commission's overall budget as we continue to build the capacity of the organization. The Commission passed a budget last June for over \$1.1 million in projects. However, dues remain a vital resource for three primary reasons.

- First, in fiscal year 2014 municipal and county dues will enable the Commission to leverage more than \$700,000 in federal and state funding sources that will provide services and local projects throughout the region.
- Second, dues allows the Commission to be available for technical assistance for inquiries regarding new legislation, planning board and other board procedural assistance, demographic research, funding source notification, ordinance and local regulations assistance. We are able to use portions of dues to bring regional programs to assist communities in decision-making. In the past year, with the assistance of the Program Committee, the Commission has provided educational forums and webcasts through the American Planning Association.
- Third, the Commissions' only state funding source from the Office of Energy and Planning was reduced to \$10,000 this year. This is the only funding the Commission receives to provide technical assistance to the 27 communities within the region. With the exception of dues all other funding sources are project specific and do not afford the Commission the flexibility to assist communities when they inquire about local issues.

The Commission has created the Service Incentive Program (SIP). The SIP allows communities to use up to 15% of their paid dues each year, up to 50% of any project, toward assistance that they may need. The SIP is designed to assist communities in developing plans and taking action both regulatory and non-regulatory and is intended to help move communities closer to their stated goals and vision. For the fiscal year 2014, your county could use \$114.78 toward contracted services with the Commission through this program.

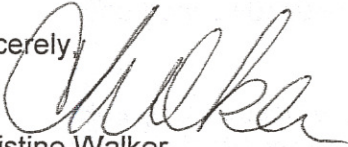
In order to better represent your needs, as members you have the authority to appoint two Commissioners to help guide this organization. Our records currently indicate that the County of Sullivan has appointed the following Commissioner(s).

- No commission at this time

Please keep us up to date on any changes to Commissioner status so that we can ensure we are keeping them involved in all that we are doing. We look forward to another productive and engaging year.

I would be happy to meet with you at your convenience to provide an overview of how we can assist your community or answer any questions you may have about the organization. Feel free to call or stop by our office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chalka' or similar, written over the word 'Sincerely,'.

Christine Walker
Executive Director



Upper Valley Lake Sunapee
Regional Planning Commission

INVOICE

Invoice Number: FY2014DuesSullivan

Invoice Date: Jun 14, 2013

Page: 1

Bill To:

SULLIVAN COUNTY COMMISSIONERS
14 MAIN STREET
NEWPORT, NH 03773

Ship to:

SULLIVAN COUNTY COMMISSIONERS
14 MAIN STREET
NEWPORT, NH 03773

Customer ID	Contract Number	Payment Terms	
SULLIVAN COUNTY COMM		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			7/14/13

Quantity	Item	Description	Unit Price	Amount
		Membership Dues(July 1, 2013 to June 30, 2014) Audit Report available to review at UVLSRPC office		765.23
Subtotal				765.23
Sales Tax				
Total Invoice Amount				765.23
Payment/Credit Applied				
TOTAL				765.23

Check/Credit Memo No:

JUN 27 10 10:14